

## IEEP UK Privacy Policy

We are committed to safeguarding the privacy of our website visitor. This policy has been drafted in accordance with the General Data Protection Regulation. This policy covers our collection of personal information you provide to us during the course of your interaction with IEEP UK, particularly our website and data collected through related electronic communications.

### **What information do we collect about you?**

We may collect, store and use the following kinds of personal data:

- a) Information about your visits to and use of this website;
- b) Information that you provide to us for the purpose of expressing interest in and registering for our events;
- c) Information that you provide for the purpose of subscribing to our notifications/newsletter.

### **Information about website visits and cookies**

We may collect information about your computer and your visits to this website such as your IP address, geographical location, browser type, referral source, length of visit and number of page views. We may use this information in the administration of this website, to improve the website's usability, and for marketing purposes.

Website information is collected using cookies. Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

You can set your browser not to accept cookies and the following websites will tell you how to remove cookies from your browsers: [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

### **How will we use the information about you?**

Personal data submitted on this website will be used for the purposes specified in this privacy policy or in relevant parts of the website. From time to time personal data provided by a user may be used for the additional purpose of quality monitoring and service development. All our employees and data processors, who have access to, and are associated with the processing of personal data, are obliged to respect the confidentiality of our visitors' personal data.

In addition to the uses identified elsewhere in this privacy policy, we may use your personal information to:

- a) Improve your browsing experience by personalising the website;
- b) Sending you information and our newsletters;
- c) Occasionally we may use your contact details to provide you with information about our work, events, services and/or products which we consider may be of interest to you.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information is: ***We have a legitimate interest<sup>1</sup>***.

Be assured that we will always endeavour to be clear, honest and transparent with you about the information we collect, and wherever practical will ask your specific consent. We will never share your information with another organisation for their own marketing purposes and we will never sell your information for any reason whatsoever.

### **Your data protection rights**

Under data protection law, you have rights including:

- **Your right of access** - You have the right to ask us for copies of your personal information.
- **Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- **Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.
- **Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- **Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.
- **Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you. Please contact us at the address below if you wish to make a request. We reserve the right to refuse access to personal data unless valid proof of identity is provided. You can opt out of receiving emails from IEEP UK at any time by clicking the “unsubscribe” link at the bottom of our emails.

### **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at this address:

### **Our contact details:**

Name: Institute for European Environmental Policy UK  
Address: 24 Old Bond Street (3<sup>rd</sup> Floor), London, W1S 4AP  
Phone Number: +44 (0) 204 579 9118  
E-mail: [enquiries@ieep.uk](mailto:enquiries@ieep.uk)

---

<sup>1</sup> <https://www.legislation.gov.uk/eur/2016/679/chapter/II>

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>